



- Delivered high levels of visitor care and dealt diplomatically with issues.
- Experienced working in a high-pressure environment.

2020 – 2022

Reader, The Orwell Youth Prize, London

- Delivered tailored and individualised feedback to entrants and for pieces across a range of genres and forms. Involved in the longlisting process.
- Part of a team dedicated to supporting the next generation of writers by increasing writing confidence and underscoring the power of writing.
- Developed communication skills and experience in providing literacy support.

2015- 2018

Waitress and Bar Staff, Harewood Downs Golf Club, Buckinghamshire

- Worked as a waitress and member of the bar staff team, including at large functions.

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## **Additional Skills and Interests**

IT – Experienced in SyncOnSet and proficient in Microsoft Office, including Outlook, Excel, Powerpoint, Word, and Access